#### **Workflow 5: Cash in Bank Detail Book**

**Purpose**: Accounting journal entries can be triggered and follow up easily and offsetting accounts have been determined for each transaction. This information can be used to make decisions about how to proceed with cash operation process

**App Name**: Cash in Bank Detail Book Form

**App ID:** ZABCBANK

**Role:** FI Accountant

| **Explanation** | **Screenshot** |
| --- | --- |
| 1. In the homepage, click on the app **“Cash in Bank Detail Book Form”** on the Page **“FI Accountant”** |  |
| 2. Open the app **“Cash in Bank Detail Book Form”** to show the fields to add.  Fill out all required entry fields and click on **Executes** |  |
| 3. The Print Review shows up.  You can double check all Data and Information before Print |  |

#### 